

## Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday October 17<sup>th</sup> 2018 – 10am-12pm EST

Via - Google Hangouts

Minutes

### Present:

Elise C. Cole / Oakville PL [Chair] (OLA)  
Carole Marion [Francophone]  
Caroline Goulding [Northern]  
Peggy Malcolm [SOLS]  
Steven Kraus [OLS-North]  
Sabrina Redwing Saunders [Vice-Chair] (First Nation)  
Rod Sawyer [MTCS]  
Brian Masschaele [ARUPLO]  
Alicia Subnaik Kilgour [CELUPL]  
Cathy Fairbairn [Southern]

### Regrets:

Deborah Duce [AMPLO]  
Leanne Clendening [Ex-Officio]

### 1. Call to order:

Elise C. Cole [Chair] called the meeting to order 1017am at Quorum was achieved.

### 2. Approval of the Agenda

Brian was welcome to OPLG Council.

**Motion 18-27** – It was moved by: Rod and Seconded by: Cathy that the Agenda be approved as presented. CARRIED.

### 3. Approval of the minutes of the previous meeting:

**Motion 18-28** – It was moved by: Carole and Seconded by: Peggy that the minutes for the meeting of September 13<sup>th</sup> 2018 be approved as presented. CARRIED.

### 4. Business arising from the minutes:

a. Marketing: 7<sup>th</sup> edition and Accredited Libraries. Items received. Items still needed.

SK reported on the status of items received from accredited librarians.

DD, SK, ASK appointed to the Marketing Sub-Committee.

Press release to be re-visited at the November meeting for review / approval. PM / EC / SK to meet to address the draft.

b. Communication with Bibliothèque et Archives Nationales du Québec (BANQ)

SK spoke to the correspondence with the BANQ working group and indicated a priority to partnership.

c. Audit reports for consideration Peggy to email once ready – Referred to New Business for approval of the motions.

d. Upcoming Audits, South and North

**South:**

Sterling still in development addressing outstanding issues.

Hawkesbury will be requesting an audit shortly.

St. Thomas, Fort Erie ongoing prep with possible extension requests forthcoming.

Pembroke and Mississippi Mills (Almont) new upcoming requests.

Blue Mountain(SS) are piloting an electronic modification of the pre-audit process with PM to streamlining and facilitate auditing exercises to reduce expenses overall on multi-day audits. To report back to Council with the results.

ASK spoke to the new CEO's not being familiar with the processes with the OPLG. A reconnection may be an option for lapsed libraries to return to the program.

**North:**

Terrace Bay and Schreiber are scheduled for re-accreditation audits for November 2018.

## 5. New Business:

### Accreditation Audit Reports:

#### Lake of Bays Public Library:

PM spoke to the audit process. PM spoke to the Health and Safety Legislation implications specific to the sites, branches and system. PM spoke to the re-assurances of having the proper processes in place for the Ministry of Labour's requirements.

CF spoke to the process of the First Nation acknowledgement and recognition statement.

SS spoke to the concept of making the First Nation acknowledgement and recognition statement as a full service, facility model, creating an all-encompassing and inclusive piece to address the welcoming atmosphere of the purpose of this statement.

PM spoke to accessibility and small changes/recommendations within the library's space changed the dynamics and use of library technology as a result of the change.

**Motion 18-29-** That the accreditation of the Lake of Bays Public Library System (Dwight and Baysville) be approved under the Ontario Public Library Guidelines 7th Edition for a period of 5 years expiring December 31st 2023. **Moved: Sabrina Seconded: Alicia – Carried.**

**PM and CF - abstained from the vote due to having participated on the audit for the library.**

#### Wainfleet Public Library:

PM spoke to the audit process. Noted the suggestions made in the previous audit that were addressed. A re-occurring concern regarding legislated policies was noted in the process. Spoke to the auditors observational comments. Spoke to the internet policy's definition as to the free nature of internet access.

**Motion 18-30-** That the re-accreditation of the Wainfleet Township Public Library System be approved under the Ontario Public Library Guidelines 7th Edition for a period of 5 years expiring December 31st 2023. **Moved: Caroline Seconded: Steve – Carried.**

**PM – abstained from the vote due to having participated on the audit for the library.**

### Legislative Policies within the OPLG Edition Discussion

Council spoke to the need to notify the public library community regarding the legislative requirements and level of responsibility which apply to all public libraries in the province.

Council commits developing a communication this reality / need to the November meeting.

**6. Next meeting(s):**

**Nov. 6th 2018: 1pm-3pm EST**

**Dec. 4th 2018: 1pm-3pm EST**

**7. Motion to adjourn:**

**Motion 18-31** – It was moved by: Carole that the Meeting be adjourned at 1130AM  
**CARRIED.**